

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, April 25, 2017 on the college campus, 80 Vandenburg Avenue, Troy, New York.

### PRESENT

Neil J. Kelleher, Chairman  
Joseph A. Kapp, Vice Chairman  
Catherine I. Conroy  
William F. Fagan  
William C. Jennings  
Conrad H. Lang, Jr.  
Wayne Pratt  
Manik Elahi S.  
Brian S. Zweig

### EXCUSED

Judy Breselor

### ALSO PRESENT

Andrew J. Matonak, President  
James LaGatta, Vice President for Administration  
George J. Raneri, Secretary to the Board  
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	J. Fatato	R. LaGatta
D. Clickner	S. Garrand	L. Marion
A. Courter	M. Geehan	K. Petley
C. Curtis	M. Green	A. Popovics
H. Dickinson	C. Helwig	G. Sausville
S. Ely	D. Kennedy	R. Schultz
S. Eyerman	E. Kiel	B. Vlieg
		P. White

Prior to the start of the meeting, Chairman Kelleher asked Dr. Alexander Popovics to proceed with the Programmatic Presentation, "Student Voices." Seven students from the college's 2017 graduating class related their campus experiences to the Board. The students were: Elysia Barnett, Caitlin Begley, Andrew Edwards, Everett McNair, Mark Riley, Student Senate President Emma Dillon and Student Trustee Manik Elahi.

Chairman Kelleher called the meeting to order at 5:38 p.m.

Upon a motion by Mr. Pratt, seconded by Ms. Conroy, the following resolution was adopted unanimously.

**MINUTES**

**Resolved**, that the minutes of the regular meeting of the Board of Trustees, held on March 28, 2017 be, and hereby are, approved.

Upon unanimous motion and second by the entire Board of Trustees, the following resolution was adopted unanimously.

**VICE PRESIDENT  
FOR ADMINISTRATION  
AND FINANCE**

**Resolved**, that the request to approve the appointment of William Reuter as Vice President for Administration and Finance, effective April 26, 2017 or thereafter, at an annual salary of \$166,000, as recommended by the President, be, and hereby is, approved.

Following the vote, Chairman Kelleher noted that Mr. Reuter had some “pretty big shoes to fill” to replace Vice President James LaGatta and Vice President Joel Fatato. He then thanked everyone for participating in the search process.

Upon a motion by Dr. Jennings, seconded by Mr. Elahi, the following resolution was adopted unanimously.

**CURRICULUM  
CHANGES**

**Resolved**, that the following curriculum changes, as recommended by the Academic Senate and the President, be, and hereby are, approved, as follows:

**1. Change in Degree Requirements:**

**A. Civil Engineering Technology A.A.S. Degree, Fall 2017**

This program change will update the credit hour requirements for the Technical Electives and Capstone Course areas of the degree program.

<b>Current:</b>	<b>New:</b>
(3) Technical Elective, 7 credits	(3) Technical Electives, 6 credits
<b>Current:</b>	<b>New:</b>
CIVL 233, Civil Engineering Capstone or CNST 239, Construction Capstone Credit hours: 2	CIVL 233, Civil Engineering Capstone or CNST 239, Construction Capstone Credit hours: 3

**2. Change in Credit and Contact Hours:**

**A. CIVL 233, Civil Engineering Capstone; 3 credit hours; Spring 2019**

<b>Change in Credit Hours</b>	
<b>Current:</b>	<b>New:</b>
2 credit hours	3 credit hours
<b>Change in Contact Hours</b>	
<b>Current:</b>	<b>New:</b>
1 contact hour	2 contact hours

Upon a motion by Ms. Conroy, seconded by Mr. Elahi, the following resolution was adopted unanimously.

**FACULTY STUDENT  
ASSOCIATION—  
FY 2017-18  
OPERATING  
BUDGET**

**Resolved**, that the request for approval of the Faculty Student Association budget for fiscal year 2017-2018, totaling \$8,575,608 in revenues and \$8,372,034 in expenditures, as recommended by the Faculty Student Association Board of Directors on April 10, 2017, be, and hereby is, approved.

Upon unanimous motion and second by the entire Board of Trustees, the following resolution was adopted unanimously.

**VICE PRESIDENT  
EMERITUS**

**Resolved**, that the request for approval to award the award the title of Vice President Emeritus to Joel R. Fatato '71, in recognition of his exemplary and dedicated service to Hudson Valley Community College over the past forty-six years (1971-2017) and to extend to him a unanimous vote of thanks on behalf of the college's Board of Trustees and the campus community, be, and hereby is, approved. The resolution shall read as follows:

**APPOINTMENT OF JOEL R. FATATO  
AS VICE PRESIDENT EMERITUS OF  
HUDSON VALLEY COMMUNITY COLLEGE**

**WHEREAS**, Joel R. Fatato graduated with an Associate Degree from Hudson Valley Community College in 1971, and

**WHEREAS**, Joel R. Fatato began working that same year in the inventory control department of Hudson Valley Community College, starting a lifetime of unwavering dedication and exemplary service to his alma mater, and

**WHEREAS**, Joel R. Fatato, continued his education while working at Hudson Valley Community College, completing a bachelor's degree from Empire State College in 1978 and a master's degree from the University at Albany in 1982, and

**WHEREAS**, Joel R. Fatato demonstrated his willingness to take on greater administrative responsibilities and challenges, holding the positions of Senior Account Clerk, Junior Accountant, Assistant for Financial Analysis, Associate for Financial Analysis, Assistant Comptroller, Interim Comptroller and Comptroller, prior to being promoted to the position of Chief Fiscal Officer in 1984, and

**WHEREAS**, in 2000, Joel R. Fatato became a member of the Senior Staff upon his promotion to Vice President for Finance, and

**WHEREAS**, Joel R. Fatato has been responsible for the college's operating and capital budgets: accounting, payroll, accounts payable, accounts receivable, financial aid, cashiering, purchasing and central services, and

**WHEREAS**, Joel R. Fatato served with distinction in the administrations of Presidents James J. Fitzgibbons; Joseph J. Bulmer; Stephen M. Curtis; John L. Buono; Marco J. Silvestri; and Andrew J. Matonak; all of whom valued his financial acumen, leadership, knowledge, and dedication, and

**WHEREAS**, Joel R. Fatato also supervised, assisted and mentored countless colleagues with that same financial acumen, leadership, knowledge, and dedication, and

**WHEREAS**, Joel R. Fatato has provided financial information, budgetary insight and advice to ten Chairmen of the Hudson Valley Community College Board of Trustees, thirty-seven Trustees, forty Student Trustees and three Board Secretaries, and

**WHEREAS**, in 2004, Joel R. Fatato was honored by the Community College Business Officers, a professional organization of colleagues from community colleges and system offices in the United States and Canada, receiving the Outstanding Chief Business Officer Award for the organization's Region 13, and

**WHEREAS**, Joel R. Fatato received the Hudson Valley Community College Special Programs Lifetime Achievement Award for his demonstrated devotion and exceptional service to students in special programs, and

**WHEREAS**, Joel R. Fatato provided many years of faithful service as the treasurer of the Faculty Student Association Board of Directors, and

**WHEREAS**, Joel R. Fatato received the John L. Buono Award for Citizenship from the Department of Athletics for his commitment to student-athletes and for maintaining a “student first” attitude, and in special recognition of his assistance in obtaining financing for the college’s Outdoor Athletic Complex, and

**WHEREAS**, Joel R. Fatato received the State University of New York Chancellor’s Award for Excellence in Professional Services, the highest award for professional service in the State University system, and

**WHEREAS**, Joel R. Fatato demonstrates his pride in Hudson Valley Community College every day in everything he does, and

**WHEREAS**, Joel R. Fatato has dedicated every day of his professional life to being a strong advocate and a voice for all students at Hudson Valley Community College,

**NOW, THEREFORE, BE IT RESOLVED** that, in special recognition of his unique contributions and his exemplary and devoted service to Hudson Valley Community College over the past forty-six years, the Hudson Valley Community College Board of Trustees hereby appoints Joel R. Fatato as Vice President Emeritus, and

**BE IT FURTHER RESOLVED** that this Board hereby extends its deepest appreciation and a unanimous vote of thanks to Joel R. Fatato on behalf of the college’s Board of Trustees and the entire campus community, and

**BE IT FURTHER RESOLVED** that this Resolution shall be recorded in the minutes of the Hudson Valley Community College Board of Trustees meeting, dated April 25, 2017.

#### **INFORMATION ITEMS**

The following information items were noted:

#### **INFORMATION ITEMS**

##### **A. 2017/2018 FACULTY PROMOTIONS**

The following faculty promotions, effective September 1, 2017, have been approved by the President:

##### From Assistant Professor to Associate Professor (\$2,000 Adjustment)

<u>Name</u>	<u>Department</u>
Jaime Barrett	English, Foreign Languages and English as a Second Language
Tammy Conway	Dental Hygiene
Colleen Ferris	Health, Physical Education and Exercise Studies
Tara Fracalossi	Fine Arts, Theatre Arts and Broadcast Communications
Beth Kane	Mathematics and Engineering Science
Christine LaPlante	Civil, Construction, Industrial and Mechanical Technologies
Megeen Mulholland	English, Foreign Languages and English as a Second Language
Barbara Reynolds	English, Foreign Languages and English as a Second Language
Vonnie Jane Vannier	English, Foreign Languages and English as a Second Language

##### From Associate Professor to Professor (\$2,500 Adjustment)

<u>Name</u>	<u>Department</u>
Danielle R. Blesi	Business Administration
Sushmita Chatterji	English, Foreign Languages, and English as a Second Language
Janice M. Hindes	Individual Studies
Karen Holmes	Business Administration
Patricia Klimkewicz	Nursing

**B. FULL-TIME NON-TEACHING PROFESSIONAL**1. Academic Affairs

Jason Bourdeau, Educational Technology Technician,  
Instructional Technologies,  
f/t appt., eff. 4/13/17 or thereafter

\$32,000/yr

2. School of Liberal Arts & Sciences

Paul Nooney, Advising Specialist,  
Individual Studies,  
f/t appt., eff. 3/24/17 or thereafter

\$40,100/yr

**C. NON-INSTRUCTIONAL EMPLOYEES**1. Academic Affairs

Sabrina Raymond, Senior Clerk,  
Continuing Education,  
f/t appt., eff. 3/24/17 or thereafter

\$14.3297/hr

2. Administration

Paula Gabris, Secretary I,  
Physical Plant,  
f/t appt., eff. 4/13/17 or thereafter

\$16.6526/hr

3. Enrollment Management & Student Development

Rekka Herman, Senior Clerk.  
Admissions,  
f/t appt. eff. 4/3/17 or thereafter

\$14.3297/hr

**D. RESIGNATIONS**

1. Melissa Forget, Instructor, E.O.C., eff. 4/7/17
2. Dana Roy, Advising Specialist, Liberal Arts, eff. 4/7/17

**E. RETIREMENTS**

1. Dolores Terry, College and Employment Services Specialist, E.O.C., eff. 4/28/17
2. Lois Terry, Associate Professor, Computer Learning Center, eff. 7/13/17

**F. ALCOHOLIC BEVERAGE REQUESTS**

1. BOT Reception Honoring James J. LaGatta, BTC Meeting Rooms, 3/28/17
2. BOT Reception Honoring Joel R. Fatato, BTC Meeting Rooms, 4/25/17
3. Faculty/Staff Honors Convocation, Guenther Enrollment Center Lobby, 5/4/17
4. BOT Annual Budget Dinner, BTC Meeting Rooms, 5/8/17

**G. HVCC MONTHLY FINANCIAL REPORTS**

1. Current Unrestricted Fund Revenues & Expenditures, period ending 3/28/17
2. Grant Expenditures by Object, periods ending 3/28/17

**H. FACULTY-STUDENT ASSOCIATION FINANCIAL REPORTS**


1. FSA Financial Statements, as of 2/28/17 and 3/31/17

**MAY MEETING**

The next regular meeting of the Board of Trustees will be held on Tuesday,  
May 23, 2017.

Upon a motion by Mr. Elahi, seconded by Mr. Fagan, the meeting was adjourned at 5:48 p.m.

**ADJOURNMENT**

  
Suzanne Kalkbrenner  
Assistant Secretary to the Board