

Hudson Valley Community College

80 Vandenberg Avenue, Troy, New York 12180

MINUTES

The regular meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 25, 2018 on the college campus, 80 Vandenberg Avenue, Troy, New York.

PRESENT

Neil J. Kelleher, Chairman
Joseph A. Kapp, Vice Chairman
Judith Breselor
Brendan James Caluneo
Catherine I. Conroy
William Fagan
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

EXCUSED

none

ALSO PRESENT

Dr. Roger A. Ramsammy, President
William Reuter, Vice President for Administration
and Finance
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary

C. Bosco	M. Green	L. Marion
L. Coplin	P. Hill	A. Pakatar
S. Ely	M. Janosik	K. Petley
K. Ferrer-Muñiz	D. Kennedy	J. Slavin
D. Garvey	E. Kiel	B. Vlieg
M. Geehan	R. LaGatta	P. White
A. Geisendorfer		

Chairman Kelleher called the monthly meeting to order at 5:25 p.m.

Upon a motion by Dr. Jennings, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on August 28, 2018, be, and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Caluneo, the Board voted unanimously to accept the agenda as amended.

AMENDED AGENDA

Upon a motion by Dr. Jennings, seconded by Ms. Conroy, the following resolution was adopted unanimously.

APPOINTMENT OF DEAN OF ECONOMIC DEVELOPMENT AND WORKFORCE INITIATIVES

Resolved, that the request to appoint Penny Hill as Dean of Economic Development and Workforce Initiatives, effective September 26, 2018 or thereafter, be, and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

INFORMATION ITEMS

A. COLLEGE TENURE & PROMOTION TO ASSISTANT PROFESSOR

(In accord with the Faculty Association Agreement, a College faculty member at the rank of Instructor who is awarded tenure is automatically promoted to the rank of Assistant Professor and granted a \$1,000 increase in annual salary.)

Effective 1/2019

Kyra Garrigue

Fine Arts, Theatre Arts and Digital Media

Effective 9/1/2019

Michelle Conway

Computing and Information Sciences

Sandra Gepfert

Medical Imaging

Shawn Jeune

Nursing

Jeffery V. McMinn

Dental Hygiene

Erin Rennells

Biology, Chemistry and Physics

John M. Thompson

Computing and Information Sciences

Sarah Witte

Medical Imaging

**B. CAPITAL DISTRICT EDUCATIONAL OPPORTUNITY CENTER (EOC)
TENURE**

Effective 1/7/2019

Kari Benn

Instructor

Effective 9/1/2019

Nathan Bogardus

Instructor

C. FULL-TIME FACULTY

1. E.O.C.

Hazel Clark-Haynes, Counselor,

E.O.C.,

f/t appt., eff. 9/10/18 or thereafter

\$45,000/yr

2. School of Health Sciences

Michelle Mooney, Instructor,

Nursing,

f/t appt., eff. 9/12/18

\$48,981/yr

D. PART-TIME FACULTY

1. Academic Affairs

Sultana Dil Afronz, Part-time Education Specialist,

Learning Assistance Center and Testing Office,

p/t appt., eff. 8/27/18

\$33.09/hr.

Alixandra Foisy, Instructor,

Community and Professional Education (credit-free),

p/t appt., eff. 9/17/18

\$25.00/hr

Sharon Gavitt, Instructor,

Community and Professional Education (credit-free),

p/t appt., eff. 9/17/18

\$25.00/hr

Kristen Hewitt, Instructor,

Community and Professional Education (credit-free),

p/t appt., eff. 9/17/18

\$25.00/hr

Kendall Hoeft, Instructor, Community and Professional Education (credit-free), p/t appt., eff. 9/17/18	\$25.00/hr
Dorothea Osborn, Instructor, Community and Professional Education (credit-free), p/t appt., eff. 9/17/18	\$25.00/hr
Andrew Santandera, Instructor, Community and Professional Education (credit-free), p/t appt., eff. 9/17/18	\$25.00/hr
Elizabeth Spinelli, Instructor, Community and Professional Education (credit-free), p/t appt., eff. 9/17/18	\$25.00/hr
2. <u>E.O.C.</u> Susan Settler, Part-time Counselor, E.O.C., p/t appt., eff. 9/10/18 or thereafter	\$24.00/hr
3. <u>Schools of Business and Engineering and Industrial Technologies</u> Mac-Arthur Louis, Instructor, Computer & Information Sciences, p/t appt. (shelf), eff. 9/11/18 or thereafter	\$1,113/sch
4. <u>School of Liberal Arts and Sciences</u> Patricia Carson, Instructor, History, Philosophy and Social Sciences, p/t appt., eff. 8/27/18	\$1,113/sch
MaryEllen Martino, Instructor, English, Foreign Languages and English as a Second Language, p/t appt., eff. 8/27/18	\$1,113/sch
E. PART-TIME NON-TEACHING PROFESSIONAL	
1. <u>Enrollment Management and Student Development</u> Megan Simard, Assistant Volleyball Coach, Intercollegiate Athletics, p/t appt., eff. 9/1/18	\$2,500/yr
F. RESIGNATIONS	
1. Diane Clark, Part-time Technical Assistant, Learning Assistance Center, eff. 8/31/18	
2. Christopher Crucetti, Digital Communications Specialist, Communication and Marketing, eff. 9/21/18	
3. George Fountain, Assistant Women's Basketball Coach, Intercollegiate Athletics, eff. 8/20/18	
4. Olivia Matthews, Assistant Track & Field Coach, Intercollegiate Athletics, eff. 9/1/18	
G. UNPAID LEAVE OF ABSENCE	
1. Dorena Frank, Data Analysis Coordinator I, Admissions, 8/3/18-10/22/18	

H. HVCC MONTHLY FINANCIAL REPORTS

1. Current Unrestricted Fund Revenues & Expenditures, period ending 8/31/18
2. Capital Expenditures, August 2018
3. 2017-2018 Fiscal Year Operating Budget, Current Year Enrollment, as of 8/31/18

OCTOBER MONTHLY MEETING

The next regular monthly meeting of the Board of Trustees will be held on Tuesday, October 23, 2018.

Secretary Raneri distributed handouts from the New York Community College Trustees annual meeting, which was held September 20-23, 2018, in Saratoga Springs. President Ramsammy, Mr. Caluneo, Mr. Fagan and Dr. Jennings also attended.

Upon a motion by Dr. Jennings, seconded by Mr. Grant, an executive session was called at 5:41 p.m. for the purposes of discussing personnel, collective bargaining and real estate matters.

**EXECUTIVE
SESSION**

Upon a motion by Vice Chairman Kapp,, seconded by Mr. Zweig, the executive session was ended at 6:57 p.m. and Chairman Kelleher opened the meeting.

Upon a motion by Mr. Fagan seconded by Mr. Caluneo, the meeting was adjourned at 6:58 p.m.

ADJOURNMENT



 Suzanne Kalkbrenner