

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, June 27, 2023, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Ledina Banushllari (remote)
Philip J. Danaher
William Fagan
Flora Fasoldt (remote)
Thomas P. Grant
William C. Jennings
Wayne Pratt
Brian Zweig

ABSENT

Judith Breselor

ALSO PRESENT

Dr. Roger A. Ramsammy, President
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board

A. Aftab	D. Fernandez-Palozzi	C. Lamport
J. Ashdown	M. Gorsage	J. McCart
K. Better	L. Hassib	G. Nagy
J. Bourdeau	G. Healy	K. Petley
C. Campana	P. Hill	M. Reynolds
D. Christian	W. Jojo	H. Rodriguez
L. Coplin	B. Kane	S. Sampler
J. DiLorenzo	D. Kennedy	D. Shoemaker
L. Donaghue	P. Klimkewicz	L. Siracuse
S. Ely	I. LaChance	R. Wilson

Chairman Kelleher noted the passing of Coach Paul Bishop, who died May 23 at the age of 88. Coach Bishop and his dear friend Phil Brown are considered two of the most important figureheads and pioneers for the development and growth of the HVCC women's sports programs. Coach Bishop, known for wearing his iconic cowboy hat on the sidelines, coached from 1971-1999 and finished his career with more wins than any other coach in Hudson Valley history.

On behalf of the Board, Chairman Kelleher sent condolences to Coach Bishop's family and announced that the meeting would be adjourned in his memory.

Chairman Kelleher called the meeting to order at 5:19 p.m.

Upon a motion by Mr. Grant, seconded by Mr. Pratt, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees, held on May 23, 2023, be and hereby are, approved.

Upon a motion by Ms. Breselor, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**HVCC 2023-2024
UPDATED TUITION &
FEES SCHEDULE**

Resolved, that the request for approval of the updated Hudson Valley Community College Tuition and Fees Schedule, for the fiscal year commencing September 1, 2023 and ending August 31, 2024, be and hereby is, approved, as follows:

	2023-24			2022-23		
	Full-time (annual)	Part-time (per credit hour)	Flat Rate per student/course/occurrence	Full-time (annual)	Part-time (per credit hour)	Flat Rate per student/course/occurrence
Resident Tuition	\$5,056.00	\$211.00		\$4,800.00	\$200.00	
Non-Resident Tuition	\$10,112.00	\$422.00		\$9,600.00	\$400.00	
Out-of-State Tuition	\$10,112.00	\$422.00		\$9,600.00	\$400.00	
College in the High School* Technology Fee	\$900.00	\$37.50		\$600.00	\$25.00	
Automotive/Autobody Repair Fee			up to \$50			up to \$50
Capital Chargeback (out-of-state students)	\$300.00	\$10.00		\$300.00	\$10.00	
CLEP**			\$25.00			\$25.00
Credit by Examination		\$55.00			\$55.00	
Dental Hygiene Clinic			varies			varies
Health Facility Fee	\$80.00	\$3.25		\$60.00	\$2.50	
Identification Card Replacement			\$9.00			\$9.00
Lab/Course Fee (including uniforms & tools)			up to \$1,000			up to \$1,000
Late Fee-Immunization			\$0.00			\$0.00
Late Registration Fee			\$0.00			\$0.00
Library Fine			\$3.00			\$3.00
Life Experience Evaluation		\$50.00			\$50.00	
Locker Fee (optional)			\$10.00			\$10.00
Lost or Damaged Materials (print or audiovisual)			\$70 minimum			\$70 minimum
Parking Fine			varies			varies
Placement Fee			\$9.50			\$9.50
Records & Activities Fee	\$204.00	\$17.00		\$171.00	\$14.25	
Return Check Fee			\$20.00			\$20.00
Study Abroad Application			\$200.00			\$200.00
Transcript Fee			\$0.00			\$0.00
Tuition Deposit (non-refundable)			\$50.00			\$50.00
Tuition Payment Plan Fee***			\$0.00			\$0.00
Vehicle Registration Fee	\$125.00	\$10.42		\$86.50	\$7.25	

*Per SUNY review, needs to be 1/3 of credit hour rate (211/3=70.34, allowed to round down)

**CLEP College Board also charges an additional fee to the student

***HVCC does not charge a fee, the tuition payment plan provider charges a \$50 fee per semester

Upon a motion by Mr. Fagan, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**APPOINTMENT OF
ASSISTANT
TREASURER**

Resolved, that the request to appoint Michelle Nebral, Accounts Payable Manager, as Assistant Treasurer, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was adopted unanimously.

**HVCC FOUNDATION:
OPERATING
BUDGET, FY23-24**

Resolved, that the request to approve Hudson Valley Community College Foundation Inc.'s operating budget for fiscal year 2023-2024, totaling \$1,728,495 in revenues and \$1,721,305 in expenditures, as approved by the Foundation Board of Directors on June 21, 2023, be and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS****A. FULL TIME FACULTY**1. School of STEM

Ryan Mitchell, Instructor,
Biology, Chemistry and Physics,
f/t prob. appt., eff. 9/1/23 or thereafter

\$48,981/yr

Shalini Varma, Instructor,
Biology, Chemistry and Physics,
f/t prob. appt., eff. 9/1/23 or thereafter

\$48,981/yr

B. FULL TIME NON-TEACHING PROFESSIONALS1. Administration and Finance

Michelle Nebral, Accounts Payable Manager,
Finance (Accounts Payable),
f/t appt., eff. 6/8/23 or thereafter

\$58,500/yr

2. Community, Professional and Workforce Development

Kevin Johnson, Assistant Coordinator,
Community, Professional and Workforce Development,
f/t prob. appt., eff. 7/3/23

\$41,500/yr

3. Institutional Effectiveness and Technology

Elizabeth Ryglicki, Instructional Designer,
Distance Learning,
f/t appt., eff. 6/8/23 or thereafter

\$60,000/yr

4. School of STEM

Virginia Kindt, Assistant Director of Technical Support Services,
Biology, Chemistry and Physics,
f/t appt., eff. 5/22/23

\$50,000/yr

C. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF1. Administration and Finance

Scott Hurteau, Payroll Clerk,
Finance (Payroll),
f/t appt., eff. 6/8/23 or thereafter

\$20.3588/hr

Brett Miranda, Motor Equipment Operator Light (Grounds),
Physical Plant,
f/t prob. appt., eff. 6/6/23 or thereafter

\$16.54/hr

2. Student Affairs

Kristen Collin, Data Analysis Coordinator I,
Admissions,
f/t prov. appt., eff. 5/25/23 or thereafter

\$22.0967/hr

Fatima Malik, Program Assistant,
Student Outreach, Advisement and Retention,
f/t prov. appt., eff. 6/21/23

\$20.75/hr

Catherine Truscello, Program Assistant,
Student Outreach, Advisement and Retention,
f/t prov. appt., eff. 6/21/23

\$20.75/hr

D. PART TIME FACULTY

1. Educational Opportunity Center

Alonda Harris, Adjunct Instructor,
EOC Instructional Services,
p/t appt., eff. 5/25/23 or thereafter

\$43.00/hr

E. PART-TIME NON-TEACHING PROFESSIONALS

1. Academic Affairs

Charlotte Boulet, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Joshua Carr, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Trey Cody, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Alexander Coon, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Julio Davis, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Rose Mary Flavin, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Eli Jordan, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Larissa Lee, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Alexandria Risch, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Caeden Troeger, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter

\$14.20/hr

Jake Tucker, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter \$14.20/hr

Natalia Zehner, Counselor, Kids on Campus
Community and Professional Education,
p/t appt., eff. 6/6/23 or thereafter \$14.20/hr

2. Student Affairs

Zachary Rathka, Assistant Football Coach,
Intercollegiate Athletics,
p/t appt., eff. 7/1/23 \$105.26/yr

Nicole Tecl, Assistant Women's Volleyball Coach,
Intercollegiate Athletics,
p/t appt., eff. 6/8/23 or thereafter \$421.04/yr

Aaron Treacy, Assistant Football Coach,
Intercollegiate Athletics,
p/t appt., eff. 7/1/23 \$157.88/yr

Benjamin Valentine, Assistant Football Coach,
Intercollegiate Athletics,
p/t appt., eff. 7/1/23 \$105.26/yr

F. RESIGNATION

1. Mark Gregory, Graphics & Printing Specialist, eff. 7/10/23

G. RETIREMENTS

1. Esmel Pierre Essis, Assistant Professor, Engineering, Architecture and Manufacturing, eff. 8/25/23
2. Brenda Hazard, Director, Marvin Library, eff. 9/22/23
3. Brian S. Vlieg, Associate Professor/Education Specialist, Student Outreach and Retention, eff. 7/6/23

H. ADVISORY COMMITTEE APPOINTMENT

School of STEM

Applied Technologies

Steve Chandicapersaud '17, Account Executive Construction – HVAC, Johnson Controls

I. GIFTS IN KIND TO THE HVCC FOUNDATION, FY 2023

J. HVCC MONTHLY FINANCIAL REPORTS

1. 2022-2023 Fiscal Year Operating Budget Summary as of 5/31/2023
2. Capital Expenditures, May 2023 and cumulative

AUGUST MEETING

The next monthly meeting of the Board of Trustees will be held on Tuesday, August 22, 2023 in the Guenther Board Room on the main campus.


Upon a motion by Mr. Grant, seconded by Mr. Zweig, an executive session was called at 5:24 p.m. for the purposes of discussion of a personnel matter.

**EXECUTIVE
SESSION**

Upon a motion by Mr. Zweig, seconded by Mr. Fagan, the executive session was ended at 6:17 p.m. and Chairman Kelleher opened the meeting.

Upon unanimous motion and second, the meeting was adjourned at 6:18 pm in memory of Coach Paul Bishop.

**ADJOURNMENT IN
MEMORY OF
PAUL BISHOP**



Suzanne Kalkbrenner
Assistant Secretary to the Board