

Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, June 25, 2024, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college's website at www.hvcc.edu.

PRESENT

Neil J. Kelleher, Chairman
Ameera Aftab
Judith Breselor
Philip J. Danaher
William Fagan
Flora Fasoldt
Thomas P. Grant
William C. Jennings
Jacqueline McDonough
Wayne Pratt

EXCUSED

none

ALSO PRESENT

Louis Coplin, Officer-in-Charge
George J. Raneri, Secretary to the Board
Suzanne Kalkbrenner, Assistant Secretary to the Board
G. Ambriz
J. Ashdown
T. Bocketti
J. Bourdeau (remote)
J. Brennan
C. Campana
A. Collins Schroeder
R. Connors
D. Christian (remote)
J. DiLorenzo
E. Dwyer
S. Ely
D. Fernandez-Palozzi
C. Grocki (remote)
L. Hassib
S. Hathaway
W. Jojo
A. Kennedy
D. Kennedy
T. Kessel
P. Klimkewicz
I. LaChance
D. Martin
D. McGreevy
W. Miller
K. Petley
M. Reynolds (remote)
D. Richey
H. Rodriguez (remote)
G. Sausville
D. Shoemaker
L. Siracuse
R. Whitaker
R. Wilson

Prior to the meeting, Officer-in-Charge Coplin and Chairman Kelleher congratulated student trustee Ameera Aftab on her graduation in May and her acceptance to Cornell for the fall. They thanked her for her service to the Board and to the college community and stated that she will be missed.

Chairman Kelleher also noted the recent passing of emeriti William Carragan and John Nickles, two longtime professors who taught in the Biology, Chemistry and Physics department. He announced that the meeting would be adjourned in his memory.

Chairman Kelleher called the meeting to order at 5:00 pm.

Upon a motion by Mr. Danaher, seconded by Ms. McDonough, the following resolution was adopted unanimously.

MINUTES

Resolved, that the minutes of the regular meeting of the Board of Trustees held on May 28, 2024, be and hereby are, approved.

Upon a motion by Mr. Pratt, seconded by Mr. Fagan, the following resolution was approved, with Ms. McDonough abstaining.

**HVCC 2024-2025
OPERATING BUDGET**

Upon a motion by Mr. Grant, seconded by Mr. Danaher, the following resolution was adopted unanimously.

**TRANSFER OF FUND
BALANCE TO
DESIGNATED
ACCOUNT**

Resolved, that the request to approve the transfer of funds from the College's Fund Balance Account in the amount of \$3,706,274 to be placed in the designated accounts entitled "Academic Services" and "Construction and Technology Upgrades," be and hereby is, approved.

Upon a motion by Ms. Breselor, seconded by Mr. Danaher, the following resolution was adopted unanimously.

**APPOINTMENT OF
ASSISTANT
TREASURER**

Resolved, that the request to appoint Damon Ross as Assistant Treasurer, be, and hereby is, approved.

Upon a motion by Dr. Jennings, seconded by Ms. McDonough, the following resolution was adopted unanimously.

**DEAN OF
ENROLLMENT
SERVICES**

Resolved, that the request to appoint of George Ambriz as Dean of Enrollment Services, effective June 26, 2024 or thereafter, at an annual salary of \$90,000, be and hereby is, approved. Dean Ambriz's start date is August 5, 2024.

Upon a motion by Ms. Breselor, seconded by Ms. Fasoldt, the following resolution was adopted unanimously.

**UPSEU
SUCCESSOR
AGREEMENT**

Resolved, that the request for approval of a Memorandum of Understanding with the United Public Service Employees Union (UPSEU) for a collective bargaining agreement for the period September 1, 2021 through August 31, 2029, be, and hereby is, approved.

Upon a motion by Mr. Danaher, seconded by Dr. Jennings, the following resolution was adopted unanimously.

**NIEU
SUCCESSOR
AGREEMENT**

Resolved, that the request for approval of a Memorandum of Understanding with the Non-Instructional Employees Union (NIEU) for a collective bargaining agreement for the period September 1, 2021 through August 31, 2029, be, and hereby is, approved.

Upon a motion by Ms. McDonough, seconded by Mr. Danaher, the following resolution was adopted unanimously.

**HVCC FOUNDATION:
OPERATING
BUDGET, FY24-25**

Resolved, that the request to approve Hudson Valley Community College Foundation Inc.'s operating budget for fiscal year 2024-2025, totaling \$1,787,000 in revenues and \$1,784,000 in expenditures, as approved by the Foundation Board of Directors on June 18, 2024, be and hereby is, approved.

INFORMATION ITEMS

The following information items were noted:

**INFORMATION
ITEMS****A. FULL TIME NON-TEACHING PROFESSIONALS**

1. Institutional Effectiveness and Technology
Evan Crawley, Systems Engineer,
Instructional and Information Technology,
f/t appt., eff. 6/11/24 or thereafter \$72,000/yr
2. Student Affairs
Joshua Radford, Admissions Counselor,
Admissions,
f/t prob. appt., eff. 6/17/24 or thereafter \$42,000/yr

B. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF

1. Administration and Finance
Alyssa Palladino, Program Assistant,
Office of Human Resources,
f/t prob. appt., eff. 5/29/24 or thereafter \$21.50/hr

Thomas Sullivan, Building Maintenance Worker,
Facilities,
f/t prob. appt., eff. 6/3/24 or thereafter \$20.26/hr

C. PART TIME FACULTY

1. Community, Professional and Workforce Development
Kristen Buyce, Adjunct Instructor,
Community and Professional Education (non-credit),
p/t appt., eff. 6/4/24 \$50.00/hr

Abigail Cavazos, Adjunct Instructor,
Community and Professional Education (non-credit),
p/t appt., eff. 6/17/24 \$25.00/hr

Ann Gridley, Adjunct Instructor,
Community and Professional Education (non-credit),
p/t appt., eff. 6/11/24 \$25.00/hr
2. School of Business and Liberal Arts
Sarah Boggess, Adjunct Instructor,
Business and Criminal Justice (Shelf),
p/t appt., eff. 6/4/24 or thereafter \$1340/sch

Katelyn Christiansen, Adjunct Instructor,
Business and Criminal Justice (Shelf),
p/t appt., eff. 6/4/24 or thereafter \$1340/sch

Layla Darougar, Adjunct Instructor,
Education and Social Sciences (Economics/Shelf),
p/t appt., eff. 6/11/24 or thereafter \$1340/sch

Jenise DePinto, Adjunct Instructor, Education and Social Sciences (History/Shelf), p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
Annabella Kerwin, Adjunct Instructor, Business and Criminal Justice (Shelf), p/t appt., eff. 6/4/24 or thereafter	\$1340/sch
Charles Murray, Adjunct Instructor, Education and Social Sciences (Economics/Shelf), p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
Sarah Pace, Adjunct Instructor, Education and Social Sciences (History/Shelf), p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
Kristan Pelletier, Adjunct Instructor, Business and Criminal Justice (Shelf), p/t appt., eff. 6/4/24 or thereafter	\$1340/sch
3. <u>School of Health Sciences</u> Briana Byrnes, Adjunct Instructor, Dental Hygiene (Shelf) p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
Lauren Heisinger, Adjunct Instructor, Dental Hygiene (Shelf) p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
Chelese Moore, Adjunct Instructor, Dental Hygiene (Shelf) p/t appt., eff. 6/11/24 or thereafter	\$1340/sch
4. <u>Student Affairs</u> Chris Easter, Assistant Football Coach, Intercollegiate Athletics, p/t appt., eff. 7/1/24 or thereafter	\$631.56/season
Brandon Sesay, Assistant Football Coach, Intercollegiate Athletics, p/t appt., eff. 7/1/24 or thereafter	\$526.30/season
Damon Ware, Assistant Football Coach, Intercollegiate Athletics, p/t appt., eff. 7/1/24 or thereafter	\$421.04/season
Cyrus Whitney, Assistant Football Coach, Intercollegiate Athletics, p/t appt., eff. 7/1/24 or thereafter	\$105.26/season

D. RESIGNATION

1. Meredith O'Connell, Assistant Director, Community, Professional and Workforce Development, eff. 6/25/24

E. GIFTS IN KIND TO THE HVCC FOUNDATION, FY 2024**F. HVCC MONTHLY FINANCIAL REPORTS**

1. 2023-2024 Fiscal Year Operating Budget Summary as of 5/31/24
2. Capital Expenditures, May 2024 and cumulative

Upon a motion by Mr. Danaher, seconded by Mr. Pratt, an executive session was called at 5:06 p.m. for the purposes of discussion of a personnel matter. Motion carried unanimously.

**EXECUTIVE
SESSION**

Upon a motion by Dr. Jennings, seconded by Mr. Grant, the executive session was ended at 7:32 p.m. and Chairman Kelleher re-opened the meeting. He made the following motion:

I move for the President's termination for Just Cause under Section 4.1 (d) and (e) of the President's contract, with the Chairman to issue the appropriate termination notice as drafted by Special Council for the Board of Trustees, with all appropriate provisions to be contained therein. Upon second by Ms. Breselor, the motion carried unanimously.

**PRESIDENT'S
TERMINATION**


AUGUST MEETING

The next regular meeting of the Board of Trustees will be held on Tuesday, August 27, 2024.

NEXT MEETING

Upon unanimous motion and second the Board adjourned the meeting at 7:35 pm. in honor and memory of William Carragan and John Nickles.

**ADJOURNMENT IN
MEMORY OF
WILLIAM CARRAGAN
AND JOHN NICKLES**



Suzanne Kalkbrenner
Assistant Secretary to the Board