

# Hudson Valley Community College

80 Vandenburg Avenue, Troy, New York 12180

## MINUTES

The monthly meeting of the Board of Trustees of Hudson Valley Community College was held on Tuesday, September 24, 2024, on the college campus, 80 Vandenburg Avenue, Troy, New York; via remote meeting and live streamed for the public on the college’s website at [www.hvcc.edu](http://www.hvcc.edu).

**PRESENT**

Neil J. Kelleher, Chairman  
Judith Breselor  
Ryan Connors  
Philip J. Danaher  
William Fagan  
Flora Fasoldt  
Thomas P. Grant  
William C. Jennings  
Jacqueline McDonough  
Wayne Pratt

**ALSO PRESENT**

Louis Coplin, Officer-in-Charge			
George J. Raneri, Secretary to the Board			
Suzanne Kalkbrenner, Assistant Secretary to the Board			
G. Ambriz	A. Courter	P. Klimkewicz	
J. Ashdown	J. DiLorenzo	I. LaChance	
K. Better	J. Eaton	D. Martin	
P. Blacklock	S. Ely	D. McGreevy	
T. Bocketti	D. Fernandez-Palozzi	K. Petley	
J. Bourdeau (remote)	L. Hassib	H. Rodriguez	
C. Campana	M. Howe	D. Shoemaker	
A. Campbell	W. Jojo	A. Shulkin	
D. Christian	D. Kennedy	R. Whitaker	
A. Collins Schroeder	T. Kessel	R. Wilson	

**EXCUSED**

none

Chairman Kelleher called the meeting to order at 5:32 p.m.

Upon a motion by Ms. McDonough, seconded by Mr. Pratt, the following resolution was adopted unanimously.

**MINUTES**

**Resolved**, that the minutes of the regular meeting of the Board of Trustees held on August 27, 2024, be and hereby are, approved.

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was approved unanimously.

**USE OF RESTRICTED FUNDS FOR NETWORK UPGRADES**

**Resolved**, that the request to authorize the use of Restricted Funds for the one-time purchase and installation of Aruba Network Core Replacement equipment per Quote # 000916, dated 9/11/24 from Acture Solutions in the amount of \$402,348.80, be and hereby is, approved.

Upon a motion by Mr. Grant, seconded by Ms. Fasoldt, the Board voted unanimously to table this item until the conclusion of the meeting

**ITEM TABLED--  
USE OF RESTRICTED FUNDS FOR LEGAL FEES & EXPENSES**

Upon a motion by Dr. Jennings, seconded by Mr. Fagan, the following resolution was approved by a vote of 9-1, with Mr. Danaher in opposition.

**ESTABLISHMENT OF  
TUITION BENEFITS  
FOR STUDENTS FROM  
TPS COUNTRIES**

**Resolved**, that the request to establish tuition benefits for students from Temporary Protected Status (TPS) Countries, be and hereby is, approved, as follows:

**ESTABLISHMENT OF TUITION BENEFITS FOR STUDENTS FROM TEMPORARY PROTECTED STATUS (TPS) COUNTRIES**

**Whereas**, New York State is known for its welcome embrace of refugee populations, including recent significant actions to manage the issue of asylum seekers in New York State through providing resources, support, humanitarian aid, and the call for additional federal assistance for the same; and

**Whereas**, Hudson Valley Community College has a history of responding to populations in need by designating the citizens/residents of locations devastated by natural or manmade disasters as New York residents for tuition purposes; including students from New Orleans in the aftermath of Hurricane Katrina in 2005; students from Haiti after it was designated for Temporary Protected Status following devastating earthquakes in 2010; and students from Puerto Rico in the aftermath of Hurricane Maria in 2019; and

**Whereas**, the United States Secretary for the Department of Homeland Security is authorized to designate a foreign state (or any part thereof) for Temporary Protected Status upon finding that extraordinary and temporary conditions in the foreign state prevent its nationals from returning safely, unless permitting the foreign state's nationals to remain temporarily in the United States is contrary to the national interest of the United States; and

**Whereas**, the Board of Trustees of Hudson Valley Community Colleges wishes to extend the benefit of resident tuition to enrolled students who are nationals of countries that have been designated as Temporary Protected Status as a humanitarian response that acknowledges these students' inability to return to their homes; now, therefore, be it

**RESOLVED**, that Hudson Valley Community College authorizes the approval to extend the benefit of resident tuition rates for the 2024/25, 2025/26, 2026/27, and 2027/28 academic years for enrolled students who are nationals of countries that have been designated as Temporary Protected Status.

Upon a motion by Ms. Fasoldt, seconded by Ms. McDonough, the following resolution was approved by a vote of 9-1, with Mr. Danaher in opposition.

**FREEDOM OF  
EXPRESSION AND  
ASSEMBLY POLICY**

**Resolved**, that the request to approve the Freedom of Expression and Assembly Policy, as recommended by the Officer-in-Charge and College Counsel, be and hereby is, approved. The policy shall be effective upon approval and read as follows:

**FREEDOM OF EXPRESSION AND ASSEMBLY POLICY**

**Purpose**

Hudson Valley Community College (HVCC) is committed to upholding the rights of free speech as guaranteed by the U.S. and New York State constitutions. We value the expression of diverse ideas and support individuals' rights to assemble. This policy aims to facilitate opportunities for our community and external parties to share their views while ensuring that such expressions do not compromise campus safety or disrupt regular college operations.

## Scope

This content-neutral policy applies to all HVCC students, faculty, staff, and external parties wishing to use designated areas for peaceful assemblies. External parties are defined as individuals or groups not affiliated with HVCC or its recognized student organizations who seek to use these public forums for free speech.

## Policy

As a public college, HVCC makes its facilities available for public discourse, with reasonable regulations regarding the time, place, and manner of use. The following areas are designated as public forums for peaceful assemblies:

1. The Student Pavilion, bordered by the parking lot, Hudson Hall, the McDonough Sports Complex, and Cross Road.
2. The Veterans Memorial Quad, located next to the campus center and behind the Guenther Enrollment Services Center.

HVCC will not disrupt orderly assemblies in these designated areas unless participants engage in any of the following behaviors:

1. Disrupting college classes, lectures, meetings, or other events.
2. Obstructing movement of vehicles or people, including blocking hallways or doors.
3. Engaging in actions that could foreseeably cause harm to people or property.
4. Using audio equipment in ways that conflict with college operations or violate local laws.
5. Constructing or erecting structures without authorization.
6. Igniting any open flames.
7. Holding assemblies that exceed 12 hours or occur between 9:00 PM and 8:00 AM.
8. Violating HVCC's Regulations and Code of Conduct or any applicable campus policies.

Additionally, the following activities are strictly prohibited:

1. Unauthorized entry into private offices or restricted college areas.
2. Occupying any building.
3. Blocking roadways on or near campus.

All participants in protests or demonstrations must provide college-issued or government-issued identification upon request from a college official.

HVCC enforces this policy rigorously. Students who violate it may face disciplinary action, including suspension or expulsion, while external parties may be removed from campus.

## Procedures for Student Free Speech and Assembly Requests

HVCC supports students in exercising their rights to free speech and assembly. The Division of Student Affairs oversees these activities to ensure safety and compliance with college policies.

## Notification

Students or organizations must provide at least 24 hours' notice to the Director of Student Life before engaging in assembly activities.

## Services

To ensure participant safety and protect community rights, HVCC can provide services such as location, safety, crowd control, and sound equipment.

### Request for Services

If services are needed, organizers must submit a written request to the Director of Student Life at least three business days before the event, including:

- The name of the student organizer.
- The designated area for use and requested services.
- The date, time, and expected number of participants.

A staff member from Student Affairs will respond within three business days to discuss accommodations and any necessary modifications.

Assemblies that do not require services may proceed with the prior 24-hour notification, but organizers must still comply with campus rules.

### Procedures for Outside Third-Party Free Speech and Assembly Requests

External parties wishing to use designated public areas must:

1. Complete a public forum application.
2. Submit the application to the Office of the Vice President for Administration and Finance at least three business days prior to the desired date.

The college will review the application and respond by the close of business on the third business day prior to the event. If approved, the applicant will be notified. If the application is incomplete, it will be returned for completion.

### Blackout Periods

Certain periods are designated as blackout periods when public forums are reserved for college activities, including:

- Spring and Winter breaks.
- Graduation events.
- Major campus celebrations.
- Days when the college is closed.

### Additional Guidelines

HVCC will not inquire about the content of free speech, charge fees for forum reservations, or impose insurance requirements. The college reserves the right to terminate any assembly that violates this policy.

External parties are responsible for cleaning up any materials used during their event.

Completed applications should be sent to the Office of the Vice President for Administration and Finance at 80 Vandenberg Avenue, Troy, NY 12180.

Upon a motion by Mr. Danaher seconded by Mr. Fagan, the following resolution was approved unanimously.

**EMPLOYMENT  
SUPERVISORY  
AUTHORITY OF  
THE BOT OVER THE  
PRESIDENT OF HVCC**

**Resolved**, that the request to approve a resolution regarding the Supervisory authority of the Board of Trustees over the President of Hudson Hudson Valley Community College, be and hereby is, approved, as follows:

**EMPLOYMENT SUPERVISORY AUTHORITY OF THE BOARD OF TRUSTEES  
OVER THE PRESIDENT OF HUDSON VALLEY COMMUNITY COLLEGE**

**Whereas**, New York State Education Section 6306 specifies that Hudson Valley Community College shall be administered by a Board of Trustees; five appointed by the local legislative body or board, four by the Governor and one elected from the student body; and

**Whereas**, the Hudson Valley Community College Board of Trustees shall appoint a president for the college, subject to approval by Trustees of the State University of New York; and

**Whereas**, the Hudson Valley Community College Board of Trustees may enter into any contract or agreement deemed necessary or appropriate for the effective operation of the college, including but not limited to, the employment contract with the president; and

**Whereas**, the responsibility and the authority to conduct the annual performance evaluation of the Hudson Valley Community College president and to amend the terms of their contract rests entirely with the Hudson Valley Community College Board of Trustees;

**Now, therefore, be it**

**Resolved**, that the Hudson Valley Community College President's performance appraisal, performance evaluation and/or performance review is solely determined by the Board of Trustees, and terms and conditions of the President's employment contract can only be agreed to, as well as altered or amended, via negotiations between the President and the Board of Trustees of Hudson Valley Community College.

Upon a motion by Mr. Pratt, seconded by Mr. Fagan, an executive session was called at 5:35 p.m. for the purposes of discussion of personnel matters. Motion carried unanimously.

**EXECUTIVE  
SESSION**

Upon a motion by Mr. Grant, seconded by Mr. Fagan, the executive session was ended at 7:18 p.m. and Chairman Kelleher re-opened the meeting.

Upon a motion by Ms. Fasoldt, seconded by Ms. McDonough, the following resolution was rejected unanimously.

**USE OF RESTRICTED  
FUNDS FOR LEGAL  
FEES & EXPENSES**

**Resolved**, that the request to authorize the use of up to \$400,000 in Restricted Funds for Legal Fees and Expenses for the 2024-2025 fiscal year, is hereby not approved.

Upon a motion by Dr. Jennings, seconded by Ms. Fasoldt, the following resolution was added to the agenda and approved unanimously.

**APPOINTMENT OF  
MEMBERS OF THE  
PRESIDENTIAL  
SEARCH COMMITTEE**

**Resolved**, that the request to confirm the following members as designated by the chair of the Board, be and hereby is, approved, pending the acceptance by the individuals so designated. The committee members are:

Board of Trustees:

Neil J. Kelleher, committee chair  
William Fagan  
Judith Breselor  
Flora Fasoldt  
George J. Raneri, Secretary to the Board (ex-officio, non-voting)

Academic Affairs:

Judith DiLorenzo, VP of Academic Affairs\*  
Dr. Patricia Klimkewicz, Dean of Health Sciences

Administration and Finance:

Michael Eaton, Director of Public Safety

Educational Opportunity Center:

Keevin Killikelly, Coordinator of Student Services

Faculty Member at Large:

Todd Wysocki, Professor, Education and Social Sciences\*

HVCC Faculty Senate:

Dr. Jodi Dorrough, Secretary of the Senate and Department Chair, Nursing & Surgical Technology

HVCC Foundation:

Frank Sarratori, Chair of the Foundation Board of Directors and Partner, Hodgson Russ  
Gordon Zuckerman, Immediate Past Chair of the Foundation Board of Directors and President, Murray & Zuckerman, Inc. (ex-officio, non-voting)

HVCC North:

Matty Blair, Operations Coordinator

HVCC Student Senate:

Austin Shulkin, Student Senate President  
Ryan Connors, Student Senate Vice President (ex-officio, non-voting)

Institutional Effectiveness and Technology:

Margaret Mann, Director of Institutional Assessment

Office of Diversity, Equity and Inclusion:

Ainsley Thomas, Chief Diversity Officer

Rensselaer County:

Thomas Grant, Rensselaer County Legislator

Student Affairs:

Dr. Gayle Healy, Dean of Student Development

Workforce Development and Community Education:

Tara Bocketti, Assistant Dean

## **Bargaining Unit Representatives**

### Faculty Association:

Dr. Robert (Sid) Whitaker, Association President and Professor of Education & Social Sciences

### Department Chairpersons Association:

Dr. Christopher McNally, Department Chair of Applied Technologies

### Educational Opportunity Center Alliance:

Diane Arrington-Stokem, Alliance President and Associate Professor

### Non-Teaching Professionals Organization:

Doreen McGreevy, NTPO President and Academic Coach

### Non-Instructional Employees Union:

Harold (Skip) Collins, NIEU President and Administrative Assistant, Physical Plant

### United Public Service Employees Union:

Jason Vandenburg, UPSEU Shop Steward and Assistant Director of Public Safety

### Ex-Officio/Non-voting Members and Support Staff, State University of New York (SUNY)

Jennifer Miller, Assistant Vice Chancellor for Community College Support

Zulaika Rodriguez, Associate Vice Chancellor for Executive Recruitment and Leadership Development

### HVCC Ex-Officio/Non-voting Members and Support Staff

Kate Better, Chief Operating Officer, college liaison to the search committee (assisted as needed by Zoe Radz, President's Office Assistant and Suzanne Kalkbrenner, Assistant Secretary to the Board)

Dennis Kennedy, Executive Director of Communications and Marketing (and/or designee)

Deborah Richey, Director of Human Resources and Budget (and/or designee)

\* Members added at the discretion of the Chair to fill vacancies. All ex-officio members subject to change.

## **INFORMATION ITEMS**

The following information items were noted:

## **INFORMATION ITEMS**

### **A. FULL TIME FACULTY**

#### 1. School of Health Sciences

Kayla Koehler, Education Specialist,

Dental Hygiene,

f/t prob. appt., eff. 9/3/24

\$52,000/yr

#### 2. School of STEM

Karl Hoegemann, Instructor,

Engineering, Architecture and Manufacturing,

f/t temp. appt., eff. 9/1/24

\$52,000/yr

### **B. FULL TIME NON-TEACHING PROFESSIONALS**

#### 1. Educational Opportunity Center

Matthew Goodell, Associate Coordinator,

EOC Instructional Services,

f/t appt., eff. 9/11/24 or thereafter

\$60,000/yr

Doran McDannold, Assistant to the Coordinator, EOC Instructional Services, f/t appt., eff. 8/29/24 or thereafter	\$50,000/yr
2. <u>External and Government Affairs</u> Lauren Robichaud, Advancement Operations Manager, HVCC Foundation, f/t appt., eff. 9/11/24 or thereafter	\$64,000/yr
3. <u>School of STEM</u> Lucas Kellis, Advising Specialist, Engineering, Architecture and Manufacturing, f/t prob. appt., eff. 8/27/24	\$44,000/yr
4. <u>Student Affairs</u> Julia Quinlan, Assistant Director, Intercollegiate Athletics f/t prob. appt., eff. 8/27/24 or thereafter	\$55,000/yr
5. <u>Workforce Development and Community Education</u> Dawn Danner, Director, Uniquely Abled Academy, f/t appt., eff. 9/1/24 or thereafter	\$90,000/yr
<b>C. FULL TIME CLASSIFIED/NON-INSTRUCTIONAL STAFF</b>	
1. <u>School of Business and Liberal Arts</u> Rachel Farina, Program Assistant Academics III, Business and Criminal Justice, f/t prov. appt., eff. 9/1/24	\$21.29/hr
2. <u>Student Affairs</u> Patricia Windover, Program Assistant, Center for Careers and Transfer, f/t prov. appt., eff. 8/28/24 or thereafter	\$22.5049/hr
<b>D. PART TIME FACULTY</b>	
1. <u>School of Business and Liberal Arts</u> Kai-Mosadi Monde, Adjunct Instructor, Education and Social Sciences, p/t appt. (shelf), eff. 9/10/24 or thereafter	\$1394/sch
Brandon Parrillo, Adjunct Instructor, Education and Social Sciences, p/t appt. (shelf), eff. 9/10/24 or thereafter	\$1394/sch
2. <u>School of Health Sciences</u> David Vallecorsa, Adjunct Instructor, Dental Hygiene, p/t appt., eff 9/3/24	\$1394/sch



Christina Yerdon, Adjunct Instructor,  
Nursing and Surgical Technology,  
p/t appt., eff 9/3/24 \$1394/sch

3. School of STEM

Raymond Cocco, Adjunct Instructor,  
Computer Science and Mathematics,  
p/t appt., eff. 9/3/24 \$1394/sch

Matthew Sickles, Adjunct Instructor,  
Engineering, Architecture and Manufacturing,  
p/t appt., eff. 9/1/24 \$1394/sch

Teresa Vitale, Adjunct Instructor,  
Engineering, Architecture and Manufacturing,  
p/t appt., eff. 9/1/24 \$1394/sch

4. Workforce Development and Community Education

Avraham (Adam) Levitt, Adjunct Instructor,  
Workforce Development and Community Education,  
p/t appt. (non-credit), eff. 11/15/24 \$25.00/hr

**E. PART TIME NON-TEACHING PROFESSIONALS**

1. Student Affairs

Giuliana Capparello, Assistant Men's and Women's Track and Field Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 10/1/24 or thereafter \$2500/season

Jack DeFayette, Assistant Baseball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/24 or thereafter \$1000/season

Lauren Gray, Assistant Women's Basketball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/24 or thereafter \$4000/season

Armando Ricci, Assistant Baseball Coach,  
Intercollegiate Athletics,  
p/t appt., eff. 9/1/24 or thereafter \$1000/season

**F. RESIGNATIONS**

1. Jason Russell, HVAC Technician, Facilities/Physical Plant, eff. 9/12/24
2. Tim Wilson, Assistant Supervisor of Athletics and Recreation, eff. 9/6/24

**G. RETIREMENT**

1. Dina Farr, DACII/HR Recruitment Assistant, Office of Human Resources, eff. 10/25/24

**H. HVCC MONTHLY FINANCIAL REPORTS**

1. 2023-2024 Fiscal Year Operating Budget Summary as of 8/31/24
2. Capital Expenditures, August 2024 and cumulative

**A. FACULTY STUDENT ASSOCIATION FINANCIAL REPORTS**

1. Audited Financial Statements, Fiscal Year 2023-2024, year ended 5/31/24

**B. ADVISORY BOARD APPOINTMENTS**

**1. School of Health Sciences**

**Dental Hygiene**

Paula A. Tancredi Penman, Executive Director, Third District Dental Society of NY, Albany, NY

**OCTOBER MEETING**

The next regular meeting of the Board of Trustees will be held on Tuesday, October 22, 2024.

**OCTOBER  
MEETING**

Upon a motion by Ms. Fasoldt, seconded by Dr. Jennings, the meeting was adjourned at 7:26 p.m.

**ADJOURNMENT**



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Suzanne Kalkbrenner  
Assistant Secretary to the Board