

Date Prepared 05/2001  
Revised 3/24/09 P. Watt  
Prepared By Carla McGreevy

**BMP Automotive #13**

**TITLE:** REMOVAL OF OFF-SPECIFICATION CHEMICALS

**Regulatory Citation:** Not Applicable

**Applicability:** Removal of off-specification chemicals.

**Purpose:** Proper removal of off-specification chemicals.

**Person or  
Department Responsible:** Automotive Department Chairman (629-7272)

**Schedule:** Once per year or at end of the spring semester.

**Procedures:** At the end of the spring semester the Automotive Department will determine if there are any off specification chemicals for disposal. A list of materials for disposal will be forwarded to the Environmental Health & Safety office and arrangements made for a pick up by the college's approved hazardous waste vendor. The hazardous and non-hazardous waste manifests will be signed by the Automotive Technician or Senior Stores Clerk and forwarded to the Director of EHS.

**Record keeping:** Waste Manifests

**Record Location:** EHS office, environmental files

**Current vendor:** Precision Environmental

**Contact:** Automotive Department Technician 9629-7190  
Director of Environmental, Health and Safety (629-7163)

HVCC-BMP-Automotive#13off-spec