

Date Prepared 05/2001
Revised 2/20/09, 7/13/11 P. Watt
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BMP Custodians #1

TITLE: BATTERY RECYCLING (other than Automotive)

Regulatory Citation: 6 NYCRR Part 374-3

Applicability: All batteries except automotive batteries
Includes all universal waste batteries: lead, lead acid, mercury, silver oxide, Ni-cad, lithium (rechargeables, AED batteries)

Purpose: Ensure the proper collection, storage and recycling of used all batteries.

Department Responsible: Special Custodians
Director of Environmental Health and Safety

Schedule: At least twice per year, or more often when containers are full

Procedures: Small battery collection containers have been placed in some College departments where battery waste is generated (see of locations maintained on the College's Recycling web page guide: <https://www.hvcc.edu/ehs/recycle/materials.pdf>. The containers are labeled "Universal Waste Batteries" with a date and are kept securely closed except when batteries are added.

Twice per year, in March and September, EHS will submit a work order for the Special Custodians to empty the containers and place new labels supplied by EHS on the collection containers. The Custodian will date the label. The collected batteries will be transported to the Universal waste storage room in the LaPan Service Building and place in buckets labeled "Universal waste – batteries." The container will be dated with the same date from the departmental collection containers. The container will be kept securely closed except when adding batteries. The same procedure will be used to collect batteries other times of the year when requested by Departments.

As needed, Physical Plant staff will sort and transport batteries to an approved recycling facility in quantities no greater than 500 lbs. (Alkaline and other non-regulated types of batteries need not be included in the 500 lb limitation and can be transported in any amount). A signed receipt will be obtained and given to the Director of EHS.

The Director of Environmental Health and Safety (EHS) is responsible for submitting notification to the State Dept of Environmental Conservation under 371.1(c)(7) of our intent to use the scrap metal/lead acid battery exemption. If the disposal/recycling vendor changes, the Physical Plant Dept will notify the Director of EHS so that an updated notification can be filed.

Record keeping: Battery shipping record

Record Location: EHS department, environmental files

Contact: Director of Environmental Health and Safety (629-7163)
Exec Mgr of Physical Plant (629-7427)

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