

Date Prepared 5/13/04  
Revised  
Prepared By Patty Watt

**BMP Grounds #4**

**TITLE:** GROUNDS MAINTENANCE

**Regulatory Citation:** MS4 SPEDES Registration No. NYR20A300

**Applicability:** Regularly scheduled clean up of sidewalks and green spaces

**Purpose:** To remove pollutant loads from impervious surfaces before they are washed into stormwater conveyance systems

**Person or  
Department Responsible:** Grounds Supervisor

**Schedule:** As needed

**Procedures:** Routinely throughout the year, the Grounds staff will collect debris, grass clippings, and waste materials from around buildings, sidewalks and campus roadways. Work is done by hand sweeping, shoveling, raking, etc. Refuse containers and cigarette stands are emptied regularly and placed strategically to encourage students and staff to use them.

**Record keeping:** N/A

**Record  
Location:** N/A

**Current vendor:** N/A

**Contact:** Grounds Supervisor (629-7565)  
Executive Manager Physical Plant (629-7427)  
Assistant to Exec. Mgr (629-7361)

HVCC-BMP-Grounds #4 Grounds maintenance